

**Frederick H. Tuttle Middle School  
South Burlington, Vermont 05403**

Student: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

**STATE PLACED STUDENT  
ENROLLMENT QUESTIONS**  
(A Guide for Schools and Child Placing Agencies)

1. Is the student in DCF custody? Yes \_\_\_\_ No \_\_\_\_

If yes, DCF District Office: \_\_\_\_\_

Social Worker/Phone #: \_\_\_\_\_

2. Is the child in the care of another child placing agency? Yes \_\_\_\_ No \_\_\_\_

If yes, what agency? \_\_\_\_\_  
(Mental Health, Casey Family Services, other)

Agency contact name/phone number: \_\_\_\_\_

3. Who is the legal guardian/custodian?

**Note: This is the only person who can legally enroll the student.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

4. Does either of the student's parents live in the school district? Yes \_\_\_\_ No \_\_\_\_

5. Is the student on an IEP?

*If yes: Provide a copy of the IEP and last evaluation plan.*

Educational Surrogate Parent: \_\_\_\_\_ Phone: \_\_\_\_\_

*If student is on an IEP, send copy of this form to your Special Education Coordinator & Medicaid Clerk.*

6. Is student on 504 or EST Plan? Yes \_\_\_\_ No \_\_\_\_

*If yes, provide copy of plan and all relevant education info to school.*

7. Where did the student last attend school/last educational placement?

District: \_\_\_\_\_ Contact person: \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature of Legal Guardian

\_\_\_\_\_  
Date