

DRUG AND ALCOHOL TESTING: TRANSPORTATION EMPLOYEES

POLICY

The South Burlington School District will comply with state and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or his or her designee will implement procedures to conduct alcohol and drug tests for all safety sensitive transportation employees as required by the federal Omnibus Transportation Employee Testing Act of 1991 and the provisions of Subchapter 11 of Title 21 of the Vermont Statutes Annotated.

Date Revised Policy Warned: May 15, 2019

Date Revised Policy Considered: June 19, 2019

Date Revised Policy Adopted:

Signed:

Elizabeth E. Fitzgerald, Chair

Bridget M. Burkhardt, Clerk

Martin J. LaLonde

Alex B. McHenry

Brian Minier

AUTHORITY AND CROSS REFERENCE

Legal References

49 U.S.C. §§ 5331, 31306 (Omnibus Transportation Employee Testing Act of 1991)

49 C.F.R. Parts 40, 382, 391, 392, 395 and 653

21 V.S.A. 511 et seq.

21 V.S.A. 514(2) requires employers who intend to require drug tests of employees to "...provide all persons tested with a written policy that identifies the circumstances under which persons may be required to submit to drug tests, the particular test procedures, the drugs that will be screened, a statement that over-the-counter medications and other substances may result in a positive test and the consequences of a positive test result. The employer's policy shall incorporate all provisions of this section."

The federal requirement for a policy is not as clear. 49 C.F.R. 382.601 is titled "(E)mmployer obligation to promulgate a policy on the misuse of alcohol and use of controlled substances..." The text of the regulation, however, refers only to "informational materials." It appears that the predominant belief is that the federal regulations do require an employer "policy," and models are included in many model policy manuals.

See 49 C. F. R. 40.3 and 40.15

See 49 C.F.R. 382.107 for definition of safety sensitive functions

These are the drugs listed in the federal "Procedures for Transportation Workplace Drug and Alcohol Programs. 49 C.F.R. Part 40.3. Note that Vermont law allows testing for drugs listed in 21 V.S.A. 511(3).

49 U.S.C. 31306(b)

49 C.F.R. 40.23(c)

21 V.S.A. 514(2)

Federal Motor Carrier Safety Administration Procedures for Transportation Workplace Drug and Alcohol Testing Programs, <http://www.fmcsa.dot.gov/rules-regulations/administration/fmcsr/40.htm> Cross References

U.S. DOT web link to employee testing regulations and guidance:
http://www.dot.gov/ost/dapc/NEW_DOCS/part40.html

SOUTH BURLINGTON SCHOOL DISTRICT

Office of Operations and Financial Management

550 Dorset Street

South Burlington, Vermont 05403

Tel: (802) 652-7055 Fax (802) 652-7013

TO: David Young, Superintendent of Schools
FROM: Gary Marckres, Director of Operations and Financial Management
SUBJECT: Recommendation for Athletic Trainer Services
DATE: June 27, 2019

OVERVIEW

We sent out a Request for Proposal for Athletic Trainer Services to cover 20/hours/week to share a full-time position for the 2019-20 school year. This position will provide coverage for practices and all home games daily and afternoon, evening, and weekend coverage for all interscholastic sports (Freshmen, JV, Varsity). It will also include outside inclement weather coverage at times.

We emailed the request for proposal to four companies. The four companies that were invited: The Edge Physical Therapy (Dan Farnham, PT, DPT, ATC), Long Trail Physical Therapy (Keith Karpinski, PT, ATC, CSCS), Vasta Sports (Jeff Albertson, PT, SCS, OCS, FAAOMPT) and The RehabGym (Michael Landsberg, ATC). Of the four companies, one proposal was received from The Edge Physical Therapy.

Proposal Recap:

Vendor	Total	Hourly Rate for Additional Services if Necessary	
The Edge Physical Therapy Dan Farnham, PT, DPT, ATC	\$24,640	\$28.00	RECOMMENDED

RECOMMENDATION

It is our recommendation that the District award the bid to The Edge (Dan Farnham) in the amount of \$24,640.

The District has used The Edge (Dan Farnham) the last three years and have been very happy with their services. Dan Farnham has knowledge of school policies and procedures related to Athletics, concussion/injury management protocol, and medical emergency action plan and is familiar with our campus and Cairns Arena.

SOUTH BURLINGTON SCHOOL DISTRICT

Office of Operations and Finance
550 Dorset Street
South Burlington, Vermont 05403
Tel: (802) 652-7055 Fax (802) 652-7013

TO: David Young, Superintendent of Schools
FROM: Gary Marckres, Director of Operations and Financial Management
SUBJECT: Bid Recommendation for Palo Alto Networks PA-3260 Firewall
DATE: June 27, 2019

OVERVIEW

The I.T. Department is seeking the purchase of a Palo Alto Networks PA-3260 Firewall. The Palo Alto Networks provides the industry's best intrusion prevention option based on effectiveness, performance, and usability.

The I.T. department has been using the Palo Alto model PA-3020 since 2015, which has served us well and has done everything we expected and more. Due to the growth in our technology usage, we have outgrown the capacity of this model and are seeking to upgrade to the PA-3260 which has the capacity to handle the increased network volume.

PROCESS

Four companies were invited to bid. The four companies were: Optiv Security Inc., Gov Connection, Top Floor and Savvy. Of those four companies, one bid was received from Optiv Security Inc..

Bid Pricing is as follows:

	<u>Bid Amount</u>
Optiv Security Inc.	\$32,753.59
Recommended	

RECOMMENDATION

It is our recommendation that the District award the bid for the Palo Alto Networks PA-3260 Firewall in the amount of \$32,753.59 to Optiv Security Inc..

