

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
WEDNESDAY, DECEMBER 5, 2018
Executive Session at 6:00 P.M.
Regular Meeting at 7:00 P.M.
Chamberlin School Cafeteria**

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt, Alex McHenry, Steve Wisloski

ADMINISTRATION/STAFF

David Young, Gary Marckres

GUESTS

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EXECUTIVE SESSION

The Board entered executive session at 6:00 p.m. to discuss negotiations with teachers, administrators, and support staff and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that David Young and Gary Marckres attend executive session. The motion was approved.

Discussion Regarding Labor Negotiations with Teachers, Administrators and Support Staff

In: 6:02 p.m.

Out: 6:50 p.m.

No Action

The executive session was closed at 6:50 p.m.

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt, Alex McHenry, Steve Wisloski, Arnel Husrefovic, W. Cole Patno

ADMINISTRATION/STAFF

Gary Marckres, Amadee Denton, Michael Martin, Meg Collins, Holly Rouelle

GUESTS

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REGULAR SESSION

The meeting was called to order at 7:00 p.m.

COMMENTS FROM THE PUBLIC

There were none.

AMENDMENTS TO THE AGENDA

There were none.

ANNOUNCEMENTS/STUDENT REPRESENTATIVE REPORT

- Rick Marcotte Central School's grade 2-5 winter music programs:
 - Grade 2/3 – Wednesday, December 12 at 6:30 p.m.
 - Grades 4/5 – Thursday, December 13 at 6:30 p.m.
- Chamberlin School will hold its Winter Sing Along on December 12 from 1:15 – 2:15 p.m.
- South Burlington High School Chamber Choir will perform on Friday, December 7 at 7:30 p.m. at St. Joseph's Cathedral
- South Burlington High School and Frederick Tuttle Middle School Jazz Concert will take place on Wednesday, December 12 at 7:00 p.m. in the high school auditorium.
- South Burlington High School band concert will take place December 16 at 2:00 p.m. in the high school auditorium.
- The 7th and 8th grade band concert is taking place on December 17 at 7:00 p.m. in the high school auditorium.
- South Burlington Speech and Debate Team took first place at the Colchester Tournament this past weekend.

CITY SCHOOL COLLABORATION

David Young noted that he and Elizabeth Fitzgerald will be meeting with Kevin Dorn and Helen Riehle on January 25. David Young is meeting with the city tomorrow regarding the administrative building.

SUPERINTENDENT'S REPORT

State Longitudinal Data System (SLDS) – Mr. Young noted that there are many within the district working to complete data collection for the census. Good progress is being made. Mike Martin and David Young talked with Secretary of Education, Dan French last week which brought helpful awareness. David Young is hopeful data will get into the system so that the equalized pupil number gets to the district on time.

Chamberlin School achieved the Vermont Positive Behavioral Interventions and Supports (PBIS) Exemplar School Status

David Young read a letter from Secretary of Education, Dan French that was sent to Holly Rouelle, Principal at Chamberlin School informing her that Chamberlin School achieved the "VTPBIS Exemplar School" status, for implementing universal Positive Behavioral Interventions and Supports (PBIS) with fidelity. He congratulated Chamberlin for a job well done. Holly Rouelle provided a few remarks about what Chamberlin is doing to implement PBIS. The Board asked several questions about PBIS and congratulated Holly Rouelle.

ADMINISTRATIVE REPORTS**Evaluation Update – follow up on Monitoring Report 2.2 Treatment of Staff presented at the October 3, 2018 School Board meeting**

Mike Martin provided the Board with an update on the evaluation process providing actions that have been taken and steps that will be taken this year to get schools into

compliance with the four-year evaluation cycle for teachers.

Policy Monitoring Report 2.2 Treatment of Staff Summary was reviewed by the Board and all items were found to be in compliance except for Detailed Policy 6, however, the compliance plan is acceptable and will be attached to the monitoring report.

Smarter Balanced Assessment Consortium (SBAC) Results

Mike Martin, Director of Learning, provided a slide show to the Board on the Smarter Balanced Assessment Consortium (SBAC) results. Mike explained what it means to be proficient and showed the results for Math and English Language Arts comparing South Burlington results with Vermont results, including a three-year comparison, and a four-year cohort comparison. The Board asked several questions

Youth Risk Behavior Survey

David Young provided the Board with the Executive Summary of the 2017 Vermont Youth Risk Behavior Survey Report including Vermont and South Burlington results. Given the data provided, Martin LaLonde asked what we are doing about substance abuse and mental health issues in our schools. David Young will provide a more detailed report at a future meeting on how we are addressing these issues in our schools.

MASTER PLANNING AND VISIONING

- **Phase II work Plan Update – Dore and Whittier Presentation**
Roberto Fitzgerald from Dore and Whittier provided a slide show giving an update on the Phase II work plan. Roberto provided an update on the following:
- Feasibility Study Overview – Work started in November 2017 and completed in April 2018. This was the existing buildings assessment at both the middle school and high school. The educational analysis and planning is in progress. This work began in September 2018 and should be completed by the end of December. Options will be provided when completed. Cost estimates will be presented in February.
- Educational Space Analysis – Began in September and work should be completed by the end of December. Design options will be put together based on the existing buildings assessment, the educational analysis and space planning. A series of options will be put together ranging from strictly renovations and infrastructure items, to renovations and additions, to new construction. Cost estimates will be put together and presented in February.
- Summary of Findings – Roberto Fitzgerald gave a snapshot of the top items they have reviewed:
 - 1960/1972 building layout does not support the 2019 curriculum and educational vision for the future
 - Lack spaces for collaboration among students and teachers
 - Lack organized and thoughtful placement of Programs/Departments
 - Core spaces are disjointed – difficult to access
 - Classrooms are undersized
 - Overall building is overcapacity

- Next Steps to be taken are:
 - Principal Interviews #2 – future practice and needs, December 2018
 - Develop conceptual options and cost estimates, December – January 2019
 - Identify priorities to move forward, January – February 2019
 - Publish Final Report, February 2019

Dore and Whittier is working on a Visioning Summary which will be provided to the Board and published on our website.

BUDGET PLANNING

- **Review Tax Commissioner's Recommended State Tax Rates and Impact on South Burlington**

David Young provided a letter to the Board from the tax commissioner with information related to the homestead property value rate and non-residential property tax rate. David Young noted that direction from the Board is to look at level funding, continued service, and desired budget.
- **FY20 Budget Update**

David Young reported that the Central Office team has met to discuss items that need to be addressed in the budget. They have also met with the principals about their needs. The Citizen Budget Advisory group has also been meeting. A big component of moving forward with the budget is receiving the Average Daily Membership (ADM) funding numbers including equalized pupils from the State. Until then, the district will not be able to provide the actual overall expenditure effect on each taxpayer.
- **Budget Book Redesign**

David Young provided an overview of the Budget Book Redesign and asked the Board for feedback.

LEGISLATIVE PRIORITIES LETTER

The legislative priorities letter from the Board was discussed. A few suggested additions were made. Martin LaLonde will update the letter and will have it sent out this week.

NEGOTIATIONS UPDATE

A subgroup of the Board holds planning meetings on Monday mornings in executive session. There will be a negotiations session on December 19 with the South Burlington Educators Association (SBEA). This meeting will take place prior to the regularly scheduled School Board meeting.

SET AGENDA FOR THE DECEMBER 19, 2018 MEETING

The Board discussed the agenda for the December 19, 2018 School Board meeting.

FUTURE AGENDA ITEMS

The Board reviewed the future agenda items.

CONSIDER THE MINUTES OF THE MEETING OF NOVEMBER 7 AND NOVEMBER 26, 2018

Elizabeth Fitzgerald announced general consensus of the Board to approve the minutes of the November 7 and November 26, 2018 meetings. There were no objections.

CONSENT AGENDA

Leave of Absence

Megan Downing, 1.0 FTE Elementary Teacher at Rick Marcotte Central School for the 2019-20 school year

The Board approved Megan Downing's leave of absence by consent.

ACCOUNTS PAYABLE ORDERS #20

The Board reviewed accounts payable order #20

ADJOURNMENT

Martin LaLonde motioned to adjourn the meeting. Steve Wisloski seconded the motion. All were in favor. The motion passes.

The meeting adjourned at 9:23 p.m.

Elizabeth Fitzgerald, Chair

Bridget Burkhardt, Clerk