

**REGULAR MEETING OF THE  
SOUTH BURLINGTON SCHOOL BOARD  
TUESDAY, DECEMBER 19, 2017  
Executive Session at 6:00 P.M.  
Regular Meeting at 7:00 P.M.  
Frederick H. Tuttle Middle School Library**

**PRESENT**

Martin LaLonde, Bridget Burkhardt, Alex McHenry, Steve Wisloski

**ADMINISTRATION/STAFF**

David Young

**GUESTS**

Attorney Sean Toohey

**EXECUTIVE SESSION**

The Board entered executive session at 6:00 p.m. to discuss labor negotiations with teachers and legal matters and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that Mr. Young and Attorney Sean Toohey attend executive session. The motion was approved.

**Consider Confidential Attorney-Client Communications**

In: 6:00 p.m.

Out: 6:50 p.m.

No Action

**Discussion Regarding Labor Negotiations with Teachers**

In: 6:50 p.m.

Out: 6:56 p.m.

No Action

The executive session was closed at 6:56 p.m.

**PRESENT**

Martin LaLonde, Bridget Burkhardt, Alex McHenry, Steve Wisloski, Arnel Husrefovic

**ADMINISTRATION/STAFF**

David Young, John Aubin, Delina Gilroy

**GUESTS**

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**REGULAR SESSION**

The meeting was called to order at 7:00 p.m.

**COMMENTS FROM THE PUBLIC**

There were none.

**AMENDMENTS TO THE AGENDA**

Mr. Young amended the agenda to add item 6a. Allowable Tuition Rate Reconciliation for Action and remove item #10 – Ends Monitoring.

**ANNOUNCEMENTS/STUDENT REPRESENTATIVE REPORT**

Arnel Husrefovic provided the following announcements:

- Big Picture alum are back at the high school this week collaborating with current students.
- The “Hockey for Hope Tournament” to benefit the American Cancer Society was held this weekend.
- Mr. Burke and Mr. Young went to the Vermont Education Summit with Governor Scott yesterday.
- Longtime employee Nancy LaVarnway retired last week and Christine Lundie will be the new Career Development Center Coordinator.
- Jazz Fest will be held tomorrow at the high school.

**LEGISLATIVE PRIORITIES**

Ms. Burkhardt discussed the revised letter regarding legislative priorities. The Board made several suggested changes. The letter will be sent to Chittenden County Senators, the four South Burlington Representatives, the Chair of the Education Committee David Sharpe, and Governor Scott. Mr. LaLonde suggested sending a summary memo with the letter attached. The letter will be posted to the District website.

Mr. McHenry moved and Mr. Wisloski seconded the motion to send the letter as amended. All were in favor. The motion was approved.

**ALLOWABLE TUITION RATE RECONCILIATION**

The Board discussed the allowable tuition rate and billing and asked for clarification on the three percent allowable tuition. The Superintendent recommended that no adjustments be made to the announced tuition for 2016-2017.

Mr. Wisloski moved that the Board approve the Superintendent’s recommendation to direct the Business Office to notify each of the sending districts that no adjustment will be made to the 2016-2017 announced tuition. Ms. Burkhardt seconded the motion. All were in favor. The motion passed.

**PUBLIC HEARING ON THE FY 2019 BUDGET****Recommended Budget**

Mr. Young and Mr. Aubin presented a PowerPoint on the FY 2019 proposed budget including

- Total Budget Increase and Decrease
- Revenue Increase and Decrease
- Comparative Staffing Levels (FTEs)
- Current and Projected Enrollment
- Facilities Stewardship Plan – Continuing Services vs Recommended

The Board asked the administration to provide the following:

- Identify and provide what Munson Field produces in revenue versus expenses.
- What is the process going on in the background in terms of what we are currently providing for opportunities within each school?
- Does the proposed budget maintain all of the current opportunities we have today for students?
- Have the School Based Clinicians positions been revisited?
- What do we want for services for children?
- What initiatives were identified last year as needs and what are the new things this year. We need to provide these to the community.
- Identify what is/is not in the budget and why? Hanging on to every single thing we are doing may not be the place we want to be.
- FY 2020 is forecast to be a difficult budget year for funding for local school districts. Should we plan in advance for this?

Mr. Young asked the Board for direction as to where the Board would like to see the tax rate. Mr. LaLonde said we need to give the community the opportunity to vote on a tax rate that includes the needed opportunities for our students.

What are the thoughts from the Budget Advisory Committee?

- The committee provided the administration with words of caution, but are supportive of the budget put forward.
- Overriding concerns about the direction the state is taking and what the impact will be.
- Concern about facilities visioning and analysis and where this will go?

Explain what the 3.22% increase from the state is to the public. The Board needs to communicate to the public that the budget increase is from state numbers not because of an increase in the school district budget numbers. The Board asked the administration to add FAQs to the website about this.

A community member asked why there are no discussions about adding programs, specifically World Language in the elementary schools.

The administration will provide the initiatives listing for the next Board meeting on January 3.

## **MASTER PLANNING Committee Work Update**

The District hopes to have the report on the evaluation of items needing upgrade in the High School and Middle School soon.

ATC will conduct sound testing at Chamberlin School this month and early next month and will provide a draft report by February.

**POLICY REVIEW****Policy D1 – Substitute Teachers**

The Board reviewed and discussed the policy and the policy will be brought back to the January 3 meeting for a third reading.

**Policy D2 – Volunteers and Work Study Students**

The Board reviewed and discussed the policy. The Board had a question regarding the policy which the administration will bring back to the next meeting. The policy will be brought back to the January 3 meeting for a third reading.

**Policy D3 – Alcohol and Drug-Free Workplace**

The Board reviewed and discussed the policy and asked several questions. The policy will be brought back to the January 3 meeting for a third reading.

**Policy D5 – Professional Development**

The Board reviewed and discussed the policy and made one correction. The policy will be brought back to the January 3 meeting for a third reading.

**Policy D7 – Health Insurance Portability and Accountability Act (HIPPA) Compliance**

The Board reviewed and discussed the policy and the policy will be brought back to the January 3 meeting for a third reading.

**Policy E1 – Tobacco Prohibition**

The Board reviewed and discussed the policy and the policy will be brought back to the January 3 meeting for a third reading.

**Policy F2 – Limited English Proficiency Students**

The Board reviewed and discussed the policy and the policy will be brought back to the January 3 meeting for a second reading.

**Policy H1 – Title 1, Part A Parental Involvement Policy**

The Board reviewed and discussed the policy. The Board asked several questions. The policy will be brought back to the January 3 meeting for a second reading.

**EXECUTIVE LIMITATIONS POLICY MONITORING****Ends Monitoring – Academic Proficiency**

This was moved to a future meeting.

**SET AGENDA FOR THE JANUARY 3, 2018 REGULAR MEETING**

The Board discussed the agenda for the January 3, 2018 meeting.

**FUTURE AGENDA ITEMS**

The Board discussed future agenda items.

**CONSIDER THE MINUTES OF THE MEETING OF DECEMBER 6, 2017**

Mr. LaLonde announced general consensus of the Board to approve the minutes of December 6, 2017 as presented. There were no objections.

**CONSIDER HEALTH REIMBURSEMENT ARRANGEMENT PLAN DOCUMENT WITH FUTURE PLANNING ASSOCIATES**

The Board discussed the reimbursement arrangement plan document with Future Planning Associates. Mr. Wisloski moved that the Board approve the Reimbursement Plan Document as presented. Ms. Burkhardt seconded. All were in favor. The motion passed.

**CONSENT AGENDA**Retirement/Resignation

Tim Wile, 1.0 Director of Guidance

Mr. Young acknowledged Mr. Wile's years of service with the district and thanked him for the critical role he played working with our students and teachers.

Mr. LaLonde announced general consensus of the Board to approve the consent agenda as presented. There were no objections.

**ACCOUNTS PAYABLE ORDERS #20, #21, AND #22**

The Board reviewed accounts payable orders #20, #21 and #22.

**ACCOUNTS PAYABLE CHECK TO HOWARD CENTER INC. IN THE AMOUNT OF \$200,205.65**

Ms. Burkhardt moved that the Board approve the accounts payable check to Howard Center, Inc. in the amount of \$200,205.65. Mr. McHenry seconded the motion. All were in favor. The motion was approved.

**ADJOURNMENT**

The meeting was adjourned at 9:33 p.m.

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Martin LaLonde, Acting Chair

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Bridget Burkhardt, Acting Clerk