

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
WEDNESDAY, DECEMBER 6, 2017
Executive Session at 6:00 P.M.
Regular Meeting at 7:00 P.M.
Chamberlin School Cafeteria**

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt, Alex McHenry, Steve Wisloski

ADMINISTRATION/STAFF

David Young, John Aubin

GUESTS

0

EXECUTIVE SESSION

The Board entered executive session at 6:00 p.m. to discuss labor negotiations with teachers, support staff, and administration and a legal matter and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that Mr. Young, and Mr. Aubin attend executive session. The motion was approved.

Discussion Regarding Labor Negotiations with Teachers, Support Staff, and Administrators

In: 6:04 p.m.

Out: 6:12 p.m.

No Action

Discussion Regarding a Legal Matters

In: 6:12 p.m.

Out: 6:43 p.m.

No Action

The executive session was closed at 6:44 p.m.

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt, Alex McHenry, Steve Wisloski, Alex Escaja-Heiss, Arnel Husrefovic

ADMINISTRATION/STAFF

David Young, John Aubin, Joanne Godek, Brent Coon, Holly Rouelle, Meg Collins

GUESTS

9

REGULAR SESSION

The meeting was called to order at 7:00 p.m.

COMMENTS FROM THE PUBLIC

- A high school student representative of the Speech and Debate Team invited the Board and community to judge at the speech and debate tournament this Saturday, anytime from 8:45 a.m. – 2:45 p.m. If you are interested contact Ms. White at the high school.
- Ms. Bugbee wanted to express her family's gratitude for Mr. Phillip's leadership and stated that he will be missed.

AMENDMENTS TO THE AGENDA

- Legislative Priorities will be added to the agenda as item 6a.
- Ms. Fitzgerald introduced Arnel Husrefovic as the junior representative to the school board. Mr. Husrefovic provided the Board a brief introduction about himself.

ANNOUNCEMENTS/STUDENT REPRESENTATIVE REPORT

- High School winter chorus concert is this Sunday.
- SBHS Math League won their first meet against 13 other schools at Rice High School.
- The Speech Team won first place at the tournament at Colchester High School.
- Winter sports began last week.
- Chamberlin students were guests on Vermont Public Radio on November 29 and read the book, "When Friendship Followed Me Home."
- Congratulations to the Tuttle 5-6th Grade Spelling Team for winning the State Championship again this year.
- Congratulations to the Tuttle 7-8th grade Spelling Team for coming in first runner up in the State Championship.
- Congratulations to Sierra Fisher, FHT Middle School student, for qualifying for the Junior Olympic Nationals Cross Country Championships. Sierra heads to Florida to compete on December 9.
- Recently 9 members from the SBHS Activities Leadership Council visited Chamberlin School before school on their early start day to read in kindergarten, help out in Physical Education classes and support math and read books in fourth grade.
- On Monday, December 11, from 6:30 – 7:30 p.m., in SBHS Cafeteria. 2, seniors Mika Holtz and Helen Wang will offer "An Evening of Mindfulness" - free and open to the public.
- Students in our elementary schools recently participated in the Hour of Code, which began as a way to get students excited about computer science and now has emerged as a worldwide effort.
- On Thursday, December 7, all in South Burlington are invited to join PACT at the Allenwood Senior Living Community from 6:30-7:30 p.m., to spend time with the residents and listen to a performance by the UVM Top Cats a cappella group.
- December 7 – RM Central School Winter Music Program for 2nd-5th grade at 6:30 p.m.
- December 8 – Early Release Day for Elementary Schools, 12:30 dismissal.

- December 15 – Chamberlin School Winter Sing Along at 1:30 p.m.
- Monday, December 11- Community Forum related to collective bargaining at the Tuttle library 6:30 – 8:30. Discuss what is coming up in the next legislative session.
- Ms. Fitzgerald noted her 3 year term is up in March and she will be running for re-election to the Board.
- Ms. Burkhardt noted her 2 year term is up in March and she will be running for re-election to the Board.

SUPERINTENDENT'S REPORT

Update on Pilot Program to Support Trauma Affected Students

Mr. Young introduced Ms. Godek, Director of Educational Support Systems and Mr. Coon, Principal at Rick Marcotte Central School, to provide an update on the pilot project that is happening at Rick Marcotte Central School this year.

Mr. Coon noted a behavior analyst was hired to do classroom observations and work with students on executive functioning skills and also look at the behavior of the adults and how they interact with the students.

Ms. Godek noted a district Resilient Schools Collaborative Group meets monthly to plan a coordinated approach to addressing student needs in building resilience skills. The team is working with Joelle Van Lent, Psychologist and resilience/trauma expert, to examine the district practices.

Baseline surveys have taken place and the group did a first look at that data at their last meeting. Mr. Coon noted that there is a reduction in the number of behavioral referrals that come to the office this year, he finds this is due in part to this pilot and also the second year of work they have been doing with Positive Behavior Interventions and Supports (PBIS), Mindfulness, and continued work with Responsive Classroom.

Ms. Godek and Mr. Coon explained some of the causes of trauma and how it affects brain development.

The Board asked several questions and would like to see a timeline of next steps and the vision for next year.

Legislative Priorities

The board has drafted a letter to provide feedback to the legislature on several items they will be discussing this year.

- Statewide Teacher Healthcare
- Labor Negotiations Legislation
- Cost Containment Initiatives
- Timing of Guidance and Mandates

The Board discussed the draft letter and made some suggested changes.

Ms. Burkhardt will take feedback from the Board and bring an updated draft to the December 19 meeting for approval.

FY2019 Budget**Review Tax Commissioner's recommended state tax rates and possible impact of any cost containment on the District**

Mr. Young provided the Tax Commissioner's recommended State tax rates and noted that it provides some clarity of the state factors and their impact on the budget.

Mr. Aubin reviewed the commissioner's letter with the Board. He noted the forecasted FY19 homestead yield is \$9,842 compared to \$10,160 for FY18. The commissioner's letter notes that yields going down mean tax rates go up given the same level of spending because a district's tax rate is equal to its per-pupil spending divided by the yield. The Governor sent a letter on November 15 urging districts to limit their growth in per pupil spending to 2.5 percent.

Mr. Young noted that the information provided by the State helps to build the budget worksheet. He noted that we are still waiting on the common level of appraisal (CLA) and equalized pupil data, which should be coming in the third week of December, but may be as late as the last week of December or early January.

Review Continued Services Budget and Level Funded Budget

Mr. Young and Mr. Aubin presented a continued service budget and level funded budget to give the framework for presenting and discussing issues, pressures, and opportunities in a directed fashion.

The continued services budget attempts to show the impact of maintaining the current level of educational services into next year, based on current staffing levels, settled union contracts, and the like, being pushed forward one year. This includes stewardship projects. Ms. Fitzgerald would like to see a 3-5 year average for stewardship projects.

The student enrollment data, prepared by the McKibben Demographic Associates, shows that we would be up about 14 students in 2018-2019 school year. The enrollment is expected to be 2,498. The estimate for total tuition students at middle and high school is 190 for next year. This is not equalized pupils, this is the number of students in seats. The Board would like to understand the assumptions going into the projected increases at the schools and whether we have the capacity at the schools for these increases.

The Board discussed the information provided and asked several questions about the data. Mr. Young and Mr. Aubin will take the Board feedback and use it when building their preliminary budget. A draft of the preliminary budget will be brought to the Board on December 19.

MASTER PLANNING AND VISIONING**Committee Work Update**

Mr. Young provided a written update to the Board on progress made since the last board meeting. This included a first draft of the Elementary School Threshold Analysis, and the Enrollment Forecast. He also noted that the contract with ATC for noise testing at Chamberlin School has been signed by both parties and they are working to identify the days where testing will take place. With regard to the sound insulation at Chamberlin

School, Mr. Young has also been working with the district's attorney to help expedite the effort for funding via a federal grant, as well as to highlight this in the budget as a possible need for funding.

Mr. Young requested feedback from the Board.

POLICY REVIEW

Policy F6 – Student Alcohol and Drugs

The Board reviewed Policy F6 – Student Alcohol and Drugs. This was a third reading. Ms. Burkhardt moved that the Board approve Policy F6 as presented. Mr. Wisloski seconded the motion. All were in favor. The motion passed.

Policy F8 - Firearms

The Board reviewed Policy F8 – Firearms. This was a third reading. There was discussion. Ms. Burkhardt moved that the Board approve Policy F8 as presented. Mr. McHenry seconded the motion. All were in favor. The motion passed.

Mr. Young provided the following policies to the Board for a first reading:

- Policy D1 – Substitute Teachers
- Policy D2 – volunteers and Work Study Students
- Policy D3 – Alcohol and Drug-Free Workplace
- Policy D5 – Professional Development
- Policy D7 – Health Insurance Portability and Accountability Act (HIPPA) Compliance
- Policy E1 – Tobacco Prohibition

The Board will provide Mr. Young with feedback on these policies and they will be brought back to the December 19 meeting for a second reading.

SET AGENDA FOR THE DECEMBER 19, 2017 SCHOOL BOARD MEETING

The Board discussed the agenda for the December 19, 2017 school board meeting.

FUTURE AGENDA ITEMS

The Board discussed future agenda items.

CONSIDER THE MINUTES OF THE MEETING OF NOVEMBER 15, 2017

Ms. Fitzgerald announced general consensus of the Board to approve the minutes of November 15, 2017 as amended. There were no objections.

CONSENT AGENDA

Retirement/Resignation

Patrick Phillips, Assistant Principal, South Burlington High School

Mr. Young acknowledged Mr. Phillip's years of service with the district and thanked him for the critical role he played interfacing with our students and teachers. He is often the man behind the scene and has been a strong anchor and noted that he will be missed and wishes him the best. Ms. Fitzgerald noted that she wrote a letter to Mr. Phillips on

behalf of the Board and thanked him for his contributions in his 13 years of service to our district and 38 years in education. They are grateful for his professionalism with the unusual circumstances of the past two years.

Bid

Two Pre-owned Buses

Mr. Aubin noted that due to the district's approved proposal in response to Winooski School District's bid request for a pilot program that would provide Winooski students transportation to school in the morning during the months of January, February and March 2018, there was a need to purchase two pre-owned buses. W.C. Cressey & Son is the recommended vendor with a total cost of \$109,900. It is the district's intention to finance these busses with a tax-exempt lease.

Ms. Fitzgerald announced general consensus of the Board to approve the consent agenda as presented. There were no objections.

ACCOUNTS PAYABLE ORDER #19

The Board reviewed accounts payable order #19.

ACCOUNTS PAYABLE ORDER CHECK TO NEAGLEY AND CHASE IN THE AMOUNT OF \$50,149.00

Mr. Lalonde motioned that the Board approve accounts payable order check to Neagley and Chase in the amount of \$50,149.00. Ms. Burkhardt seconded the motion. All were in favor. The motion passed.

ADJOURNMENT

The meeting was adjourned at 9:47 p.m.

Elizabeth Fitzgerald, Chair

Martin LaLonde, Clerk