

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
WEDNESDAY, OCTOBER 4, 2017
Executive Session at 6:00 P.M.
Regular Meeting at 7:00 P.M.
Rick Marcotte Central School Library**

PRESENT

Elizabeth Fitzgerald, Bridget Burkhardt, Alex McHenry, Steve Wisloski

ADMINISTRATION/STAFF

David Young, John Aubin

GUESTS

No guests

EXECUTIVE SESSION

The Board entered executive session at 6:31 p.m. to discuss labor negotiations with teachers and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that Mr. Young and Mr. Aubin attend executive session. The motion was approved.

Discussion Regarding Labor Negotiations with Teachers

In: 6:31 p.m.

Out: 6:57 p.m.

Mr. McHenry arrived at 6:34 p.m.

No Action

The executive session was closed at 6:57 p.m.

PRESENT

Elizabeth Fitzgerald, Bridget Burkhardt, Alex McHenry, Steve Wisloski, Alex Escaja-Heiss

ADMINISTRATION/STAFF

David Young, John Aubin, Delina Gilroy, Stuart Weiss

GUESTS

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REGULAR SESSION

The meeting was called to order at 7:01 p.m.

COMMENTS FROM THE PUBLIC

There were none.

AMENDMENTS TO THE AGENDA

Mr. Young added the hire of Kathryn Wood to consent agenda item #13.

ANNOUNCEMENTS/STUDENT REPRESENTATIVE REPORT

There were no formal announcements.

Student Representative, Alex Escaja-Heiss, provided an overview of her summer travels. She went to Germany to visit family and when school started she spent the first month in Australia on an exchange through the Big Picture program.

Ms. Fitzgerald said Mr. Burke is working with the junior class to recruit a student representative to serve with Ms. Escaja-Heiss on the Board. Ms. Fitzgerald asked Ms. Escaja-Heiss to follow up with Mr. Burke and provide an update at the next meeting.

CITY AND SCHOOL COLLABORATION

Mr. Young and Ms. Fitzgerald have not met with the City since the last meeting. He said the South Burlington Community Library, located in the high school, is moving to the University Mall in November.

SUPERINTENDENT'S REPORT

FY 2019 Budget Planning

Mr. Young provided the Board with the draft of the budget timeline. The timeline was discussed. Mr. Young asked Board members if there were any adjustments they would like to make to the timeline. He asked for guidance/suggestions about the upcoming budget process.

The Board provided the following feedback:

- Mid-December seems a little late to see a first run of the budget. Would it be possible to have a services (run rate) budget with new initiatives before mid-December? Specifically, the actual FTEs to budgeted FTEs.
- Projected increases and decreases to the budget.
- Stewardship Budget – Are there any “big ticket items” which may require bonding?

Mr. Young said he would work with the administrators to provide this information earlier in the budget process.

Citizens Budget Advisory Group

Mr. Young said the first meeting of the Citizens Budget Advisory Group is scheduled for October 17. Additional meetings have been added to the budget timeline.

Smarter Balanced Assessment Consortium (SBAC)

Mr. Young provided the Board with the SBAC results and Mr. Weiss provided an overview of the results. The Board discussed and asked several questions.

MASTER PLANNING AND VISIONING

Committee Structure Update

Mr. Young updated the board on the Master Planning activities. The MPV subcommittee last met on September 13. It was decided that Board members Mr. LaLonde, Mr. Wisloski, and Ms. Burkhardt would divide the work and each would work directly with the Administration on specific items. (This had been specified by Board resolution in December 2016).

Below is an update of some of the actions in progress, or for which need an approval:

1. Noise Testing at Chamberlin School

- The District requested information via public records request from the City of Burlington about noise testing that had occurred at or near Chamberlin School. The information was received from the Burlington International Airport on September 25.
- This information was then forwarded to ATC who has indicated that it will be useful in putting together a work plan at a cost of \$3,000. The approval to go forward with ATC as a vendor with a plan for testing is needed at a cost \$3,000.
- While ATC has indicated that while there is no estimate of the upper limit for the cost of the actual testing needed, they would devise a program that could be used as a basis for them or another firm to use to bid on this project. They will specify the testing necessary and provide their cost proposal under a separate cover.

2. District Participation in a Noise Compatibility Plan (NCP) Technical Advisory Committee – Mr. Wisloski will represent the District in this committee of the Airport with regard to the Airport's noise mitigation planning measures for the Chamberlin School and the surrounding neighborhood.

3. Review top two RFP's submitted by architectural firms for identification of upgrades at high and middle schools. The RFP's of the top two firms recommended by the Administration were given to the committee for review. Then, full Board approval will be necessary before proceeding.

4. Enrollment and Demographics – A final projection and report will be produced after the State Average Daily Membership reports have been tallied in November. Bridget will work with John Stewart on this. They have a meeting scheduled for next week.

5. Options in the Event of a School Downsize or Closure – There is a threshold analysis of space options underway that could be undertaken. Much more work is to be done here. Some of the options being researched are:

- New Construction – entire school
- New Construction – an addition or additions
- Modular or portable classrooms
- Leased Space

Each of these carries with it different levels of cost and complexity, permitting, timeline, and other approvals. Work will resume in this area in the coming months.

UPDATE ON NEGOTIATIONS

Ms. Fitzgerald reported that a tentative two-year agreement (July 1, 2017-June 30, 2019) was reached at 2:30 a.m. this morning with the South Burlington Educator's Association (SBEA). The SBEA and the School Board both need to ratify the

agreement. The SBEA ratified the agreement this afternoon and the Board will hold a special meeting on Friday, October 6 at 8:30 a.m. at the Frederick H. Tuttle Middle School to ratify the agreement.

SET AGENDA FOR THE OCTOBER 18, 2017 REGULAR MEETING

The Board discussed the agenda for the October 18, 2017 meeting.

FUTURE AGENDA ITEMS

The Board discussed future agenda items.

CONSIDER THE MINUTES OF THE SEPTEMBER 11, SEPTEMBER 13 (REGULAR AND SPECIAL MEETING), SEPTEMBER 18, AND SEPTEMBER 28, 2017

Ms. Fitzgerald announced general consensus of the Board to approve the minutes of September 11, September 13 (regular and special meeting), September 18, and September 28, 2017 as presented. There were no objections.

CONSENT AGENDA

Hire

Kathryn Wood, 1.0 FTE Fourth Grade Teacher at Orchard School

Retirement/Resignation

Nancy LaVarnway, .67 FTE Career Development Center at South Burlington High School effective December 19, 2017

Ms. Fitzgerald announced general consensus of the Board to approve the consent agenda as amended with the addition of the hire of Kathryn Wood and the removal of the bid for Architectural, Structural and Mechanical Consulting Services. There were no objections.

ACCOUNTS PAYABLE ORDERS #10 AND #11

The Board reviewed accounts payable orders #10 and #11.

ACCOUNTS PAYABLE CHECK TO OPTIV SECURITY IN THE AMOUNT OF \$53,446.99

Mr. Wisloski moved that the Board approve the accounts payable check to Optiv Security in the amount of \$53,446.99, Ms. Burkhardt seconded the motion. All were in favor. The motion was approved.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Elizabeth Fitzgerald, Chair

Bridget Burkhardt, Acting Clerk