

**REGULAR MEETING OF THE  
SOUTH BURLINGTON SCHOOL BOARD  
WEDNESDAY, SEPTEMBER 7, 2016  
Executive Session at 6:00 P.M.  
Regular Meeting at 7:00 P.M.  
Frederick H. Tuttle Middle School Library**

**PRESENT**

Patrick Leduc, Julie Beatty, Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt

**ADMINISTRATION/STAFF**

David Young

**GUESTS**

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**EXECUTIVE SESSION**

The Board entered executive session at 6:00 p.m. to discuss a legal matter regarding real estate, and labor negotiations with teachers and support staff, and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that Mr. Young attend executive session. The motion was approved.

**Discussion Regarding Labor Negotiations with Teachers and Support Staff**

In: 6:00 p.m.

Out: 6:39 p.m.

No Action

**Legal Matter – Real Estate**

In: 6:39 p.m.

Out: 6:49 p.m.

No Action

The executive session was closed at 6:49 p.m.

**PRESENT**

Patrick Leduc, Julie Beatty, Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt, Isaiah Hines

**ADMINISTRATION/STAFF**

David Young, John Aubin, Stuart Weiss, Holly Rouelle, Karsten Schlenter, Mark Trifilio, Brent Coon, Pat Phillips, Joanne Godek, Susie Merrick, Meg Collins

**GUESTS**

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**REGULAR SESSION**

The meeting was called to order at 7:00 p.m.

**COMMENTS FROM THE PUBLIC**

There were none.

**AMENDMENTS TO THE AGENDA**

Add SBAC results to the Superintendent's report.

**STUDENT REPRESENTATIVE REPORT/ANNOUNCEMENTS**

- Last week was the first week of school for all students.
- The high school welcomes 35 students and 3 chaperones from Salamanca, Spain on Friday, September 9 at 6:00 p.m.
- High School Open House is September 15 from 7-9 p.m.
- Chamberlin PTO Harvest Festival is September 17 from 1-4 p.m.
- Steering Committee Meeting with the City Council is September 13 at 7:00 p.m.
- Mr. Young and Mr. Leduc are talking with the City about critical budgetary issues that will be facing the city and school.

**MASTER PLANNING AND VISIONING**

Mr. Leduc gave an opening statement, providing the history of the master planning and visioning work. Each Board member read their position statement regarding the master planning and visioning work. The audience asked questions and provided feedback to the board. The board will take time to review each board member's statement and will come back to the next meeting with questions for discussion. Next steps will also be discussed.

Mr. Vince Bolduc has offered to provide a brief survey at the polls. The Board will draft a question for Mr. Boduc's survey based on the options discussed.

**SUPERINTENDENT'S REPORT****Update on Student Enrollment**

Mr. Young provided the Board with an update to the enrollment at each school. Since the last enrollment update on August 23, the elementary schools are down by 21 students, the middle school is up 5 students, and the high school is up 6 students, as of August 31. The Board asked several questions. Mr. Young will continue to monitor class sizes.

**Computer Inventory Tracking Tool**

Mr. Young stated that the Information Technology Department has requested to purchase a computer inventory tracking tool, which was not budgeted and is over the allotted amount that he can authorize. He also advised that the district wants to sell their older computers and have put out an RFP and received bid amounts that are very close to the expense for the hardware. Mr. Young is recommending that the District purchase the computer inventory tracking tool. The Board discussed this request.

Mr. Aubin will provide answers to Board questions about the inventory tracking tool prior to the next meeting. This item will be placed on the next agenda for action.

**SBAC Results**

Mr. Young provided a copy of the letters that will go out to families regarding the SBAC results. A full report will be provided at a future meeting after the disaggregated data

and data from other schools becomes available.

### **UPDATE ON NEGOTIATIONS**

VEHI has provided proposed health care premium rates; these can be found on the VEHI website [www.vehi.org](http://www.vehi.org). Information about the health plans has been posted to the Business Office webpage. The Board is trying to set up the first negotiation session with the teachers union in September or October.

### **EVALUATION OF SUPERINTENDENT**

Mr. Leduc provided details of the superintendent's performance evaluation. Ms. Fitzgerald moved and Ms. Beatty seconded that effective July 1, 2016, Superintendent Young's base salary will increase 2.75% to \$155,761. Mr. Young's Performance Pay opportunity for 2015/2016 will be paid out at \$2,000 (50%) based on progress on goals set out last year. The contribution to Mr. Young's 401K/403b program will be \$5,000. All were in favor.

Mr. Leduc added that Mr. Young's Performance Pay opportunity for 2016/2017 academic year will be earned based on progress toward the following: the initial implementation of metrics to measure progress on the District Ends including reporting to the Board, a significant contribution to the Board on its' Master Planning and Visioning process, including mapping out an action plan to implement the decision or recommendation of the Board, and conducting a leadership review of the Central Office team outlining strengths, weaknesses, and succession planning tasks for Board review.

Mr. Leduc thanked Mr. Young on behalf of the Board for all his efforts over the past year in service to our students and community. Mr. Young expressed gratitude to be working for the district.

### **SET AGENDA FOR THE SEPTEMBER 21, 2016 MEETING**

The Board discussed the agenda for the September 21 Board meeting.

### **FUTURE AGENDA ITEMS**

The Board discussed future agenda items.

### **CONSIDER THE MINUTES OF THE MEETINGS OF AUGUST 17 AND 23, 2016**

Mr. Leduc announced general consensus of the Board to approve the minutes of August 17 and 23, 2016. There were no objections.

### **CONSENT AGENDA**

#### **Hire(s)**

Brian Brumley, .30 FTE Technology Education Teacher at South Burlington High School  
Leah Grzych, .20 FTE Mathematics Teacher at South Burlington High School

Mr. Leduc announced general consensus of the Board to approve the consent agenda as presented. There were no objections.

### **ACCOUNTS PAYABLE ORDERS #9 and #10**

The Board reviewed accounts payable orders #9 and #10.

**ACCOUNTS PAYABLE ORDER CHECK TO PRO GRASS IN THE AMOUNT OF \$658,762.00.**

Ms. Burkhardt moved that the Board approve the check to Pro Grass in the amount of \$658,762. Ms. Fitzgerald seconded the motion. All were in favor. The motion was approved.

**ADJOURNMENT**

The regular meeting was adjourned at 9:03 p.m.

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Patrick Leduc, Chair

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Julie Beatty, Clerk