

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
WEDNESDAY, AUGUST 7, 2019
Executive Session at 6:00 P.M.
Regular Meeting at 7:00 P.M.
Frederick H. Tuttle Middle School Library**

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Alex McHenry, Brian Minier

ADMINISTRATION/STAFF

David Young

GUESTS

No guests

EXECUTIVE SESSION

The Board entered executive session at 6:00 p.m. to discuss labor negotiations with Administrators, Teachers, and Support Staff and Evaluation of the Superintendent and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that David Young attend executive session. The motion was approved.

Discussion Regarding Labor negotiations with Administrators, Teachers, and Support Staff

In: 6:02 p.m.

Out: 6:41 p.m.

No Action

Evaluation of the Superintendent

In: 6:41 p.m.

Out: 6:54 p.m.

No Action

The executive session was closed at 6:54 p.m.

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Alex McHenry, Brian Minier, Cole Patno

ADMINISTRATION/STAFF

David Young, Gary Marckres, Meg Collins

GUESTS

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REGULAR SESSION

The meeting was called to order at 7:00 p.m.

COMMENTS FROM THE PUBLIC

There were none.

AMENDMENTS TO THE AGENDA

There were none.

ANNOUNCEMENTS/STUDENT REPRESENTATIVE REPORT

Student Representative to the Board, Cole Patno, provided the following announcements:

- South Burlington High School's fall musical will be Beauty and the Beast.
- September 8 - Dancing with the Stars of Burlington to benefit the Vermont Association for the Blind and Visually Impaired. SBHS Activities Director Mike Jabour will be dancing. Tickets are on sale through the Flynn Box Office.
- August 12 – First day of practice/tryouts for Football and Cheerleading.
- August 13 - Meet the Coaches Night from 7:00–8:30 p.m. in the high school auditorium.
- August 15 – First day of practice/tryouts for all other fall sports.
- August 14 – Schedules will be mailed to 9th graders and new students.
- August 16 – Schedules will be available on the PowerSchool portal for 10-12th graders.
- August 21-28 High School laptop pick up times are listed on the SBHS main page on the website under 2019-20 Start of School Information.

David Young provided the following announcements:

- August 23 - Convocation will be held at 8:30 a.m. in the high school auditorium.
- The State is working to implement a statewide financial software. South Burlington was originally in round 5 of implementation but without an active handbook and chart of accounts, the district asked to put that on hold until the handbook and chart of accounts were available. South Burlington has been moved to round 6 of implementation. The handbook is due out in the fall and the chart of accounts should be available by round 6. There are 8 rounds in total.
- There are changes to the Special Education funding. The State is moving to a system by which a greater population can be served.

CITY AND SCHOOL COLLABORATION

David Young provided the Final Addendum Agreement to the Board. He noted that the Market Street paving starts on August 12 with the basecoat. Paving will be on the west end of the project from the school drive to Dorset Street. Painting and striping will be in late October. They are committed to communicating any one lane periods. There will be two-way traffic when school opens on a paved surface. There is a November 19 timeframe for the paving project to be completed.

SUPERINTEDENT'S REPORT**Chamberlin School Noise Mitigation/Airport**

Gary Marckres has been heading this up for David Young. Gary Marckres noted that he met with LN Engineering to finalize input for their assessment of current conditions at Chamberlin School. He received an initial report today. In summary, LN Engineering recommended to the Jones Payne Group, the FAA/Airport contracted consulting firm, that a water source heat pump system to be installed at Chamberlin School. The entire

school will have heating and cooling. The energy cost for both heating, cooling and electricity are comparable to what the district now pays for heating and electricity at Chamberlin School.

Next steps include this report to be sent to the Jones Payne Group to evaluate and then sent out for cost estimates. Gary Marckres will then request a timeline for estimating, costs, the FAA grant, and potential construction. David Young noted that the district is doing all they need to do to comply with the grant application.

Elizabeth Fitzgerald asked who is responsible for the 10 percent not covered by grant funds. Gary Marckres asked that question of the FAA representative and was told that it typically is the responsibility of the sponsor and in this case the sponsor is the Burlington International Airport. Gary Marckres said that this will require some legal opinion and some collaboration with the FAA, Airport, the City of South Burlington and the City of Burlington to get a definitive answer. At this point he does not have an answer to this question.

Rick Marcotte Central School/180 Market Street

Land conveyed to the city is 180 Market Street. There is a signed definitive agreement between the City and the School and the attorneys are in the process of making sure access and all things agreed to are in place.

Year End Funding Update

David Young provided an update on the year end funding. It originally appeared that we could be short by \$80,000 but it now looks like the undesignated fund balance for the 2018-19 school year will be a positive \$50,000-\$100,000 with no deficit. He noted that we won't have an actual dollar amount until the audit takes place.

Elizabeth Fitzgerald thought it might be helpful to do a reconciliation between the possible \$80,000 deficit that was brought to the Board's attention and now \$50,000 - \$100,000 in the positive with no deficit.

MASTER PLANNING AND VISIONING UPDATE

Lee Dore provided a PowerPoint presentation to the Board. Providing an overview of the work that has been done by the various groups. Dore + Whittier asked for further direction and added guidance from the Board. Dore + Whittier will attend and present at the August 21 Board meeting so that they can help the Board make decisions on which direction the Board would like to go. Currently the direction from the Board is a new high school and middle school. At the last meeting a discussion came up from Bridget Burkhardt about the possibility of an added indoor track facility. To help inform the Board of costs for this project and whether to include an indoor track facility, Dore + Wittier will provide options and cost estimates to the Board at the August 21 meeting so the Board can make decisions about the site options on September 4. There was extensive discussion. The full presentation and discussion has been recorded by RETN and can be found on the District web page by clicking on Our District, then School Board, then School Board Agenda and Minutes. The RETN link is at the top of the page.

PHASE III MASTER PLANNING AND VISIONING FUNDING

David Young noted that they will combine items 9 and 12 on funding. To pay for the design phase of Master Planning and Visioning, Gary Marckres noted that he got opinions about using the capital reserve fund, which must be tied to two things, it has to be directly tied to a capital related project, which it is, but it also has to tie to our stewardship plan, which it does not. With this clarification, the capital reserve fund cannot be used.

The district worked with their local bank to establish a line of credit with a 2.8% interest rate. This will come to the Board for consideration and approval on August 21. This will not mature and come due until the next fiscal year. At minimum we will need to include the debt service to cover the Phase III costs of the design Phase in the FY21 budget. If a positive vote happens, the borrowing cost will be included in the bond fund. The cost is \$300,000 for design phase.

JUNIOR CLASS SCHOOL BOARD REPRESENTATIVE

Cole Patno will be in touch with Patrick Burke to see what his plan is as far as outreach. Cole will also talk with student council to reach out to their peers. The Board is hoping to get a junior rep on board by October.

CONSIDER SCHOOL BOARD YEARLY AGENDA FOR 2019-2020 SCHOOL YEAR

David Young provided the Board with the School Board Yearly Agenda.

He will provide the Board with a report showing what was due in 2018-19 and when it was actually done this will help determine when makes more sense to do specific reports.

Elizabeth would like the calendar in front of them at every meeting, like the Other Paper articles.

BOND FUNDING

Gary Marckres noted as a first step the district needs to identify a financial advisor. He has prepared a Request for Proposal (RFP) to evaluate and select a financial advisor. To follow is the timeline that has been developed:

- Issue the RFP on August 19
- Last day for bidding firms to submit written questions is August 30
- Post the addenda on September 6
- Proposals are due on September 16
- Notice of interviews of firms selected will be on September 25
- Interviews will take place October 8 and 9
- Make a recommendation to the Superintendent who will make a recommendation to the Board by October 11
- Board review and selection by October 16

Martin LaLonde would like our representatives to be reached out to regarding the school infrastructure being paid by the federal government.

NEGOTIATIONS UPDATE

Elizabeth Fitzgerald noted that the fact finding report is due August 21. The Board will have the nonbinding recommendations of the fact finder. Elizabeth Fitzgerald said that the Board is always willing to come to the table.

OTHER PAPER ARTICLES

The Board discussed topics for Other Paper articles.

SET AGENDA FOR THE AUGUST 21, 2019 MEETING

The Board discussed the agenda for the August 21, 2019 School Board meeting.

CONSIDER THE MINUTES OF THE MEETINGS OF JULY 8, JULY 9, JULY 10, JULY 22 AND JULY 25, 2019

Elizabeth Fitzgerald announced general consensus of the Board to approve the minutes of July 8, July 9, July 10, July 22 and July 25, 2019 as amended. There were no objections.

CONSENT AGENDA**Hires**

Karine Poulin, .20 FTE French Teacher at South Burlington High School

Elizabeth Fitzgerald announced general consensus of the Board to approve the consent agenda as presented.

ACCOUNTS PAYABLE ORDERS #1, #2, #3, and #4

The Board reviewed accounts payable orders #1, #2, #3, and #4.

ADJOURNMENT

Martin LaLonde motioned to adjourn. Alex McHenry seconded the motion. All were in favor. The motion passed.

The meeting adjourned at 9:02 p.m.

Elizabeth Fitzgerald, Chair

Martin LaLonde, Acting Clerk