

**REGULAR MEETING OF THE  
SOUTH BURLINGTON SCHOOL BOARD  
WEDNESDAY, JULY 8, 2015  
Executive Session at 6:00 P.M.  
Regular Meeting at 7:30 P.M.  
Frederick H. Tuttle Middle School Library**

**PRESENT**

Elizabeth Fitzgerald, Julie Beatty, Dan Fleming, Patrick Leduc

**ADMINISTRATION/STAFF**

David Young, Delina Gilroy, Stuart Weiss

**GUESTS**

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**REGULAR SESSION**

The meeting was called to order at 7:35 p.m.

**COMMENTS FROM THE PUBLIC**

There were none.

**AMENDMENTS TO THE AGENDA**

There were no amendments.

**ANNOUNCEMENTS**

- CityFest is August 15. The board agreed to staff a table for \$50 which will provide an opportunity to seek feedback on Master Planning and Visioning as well as other school related items. The board asked Mr. Young to secure a table through the South Burlington Rotary.
- VT AOE, VSBA, VSA, and VPA will be holding meetings regarding Act 46. Mr. Young provided the board with a list of possible meeting dates and asked that board members let him know if they would like to attend.

**MASTER PLANNING/FINANCIAL STEWARDSHIP/CITY AND SCHOOL COLLABORATION**

Mr. Young said he, Ms. Fitzgerald, Mr. Kevin Dorn, and Ms. Pat Nowak met recently and discussed city school planning. Earlier this evening at the Steering Committee meeting, the Task Force answered questions asked by the city council and school board. The board asked Mr. Young to provide them with his suggested next steps.

The board asked that the administrative team weigh in on the Master Planning and Visioning Task Force recommendations and use the recommendations as a basis to build on. The board would like to know if there are specific target dates for recommendations.

The Task Force came up with additional significant amounts of money that need to be spent at the high school and middle school which were suggestions that came through the New England Association of Schools and Colleges (NEASC) reports and recommendations.

**SUPERINTENDENT'S REPORT**

**Piano Donation** – Mr. Young said the district has received a very generous donation of a full concert Grand Piano from Dan and Lisa Levine. The board thanked the Levine's for their donation.

**Common Roots – Fee for Use of FHT Middle School/High School Parking Lot** – I met with the Business Manager regarding the request from Common Roots to waive the parking lot fee for the twenty weeks of the Farmer's Market. The fee charged weekly is \$100 for a total charge of \$2,000. In light of the significant contributions made to the District in the past three years, our recommendation is to waive the weekly use fee and charge \$100 for the season.

The reason for the fee is that Common Roots is a separate 401c3 organization, and as such, is distinct from the District. This nominal fee acknowledges this while also acknowledging the significance of the opportunities Common Roots provides to the district.

**BOARD DEVELOPMENT****4.2 Board Job Description**

The board reviewed 4.2 the board job description. The board asked Mr. Young to provide samples of board job descriptions from the VSBA and other policy governance districts for review. Mr. Young will provide these for the next board meeting.

**SET AGENDA FOR THE JULY 29, 2015 MEETING**

The board discussed the July 29, 2015 meeting agenda. The board agreed to change this meeting date to July 23 instead of July 29.

**FUTURE AGENDA ITEMS**

The board discussed future agenda items.

**CONSIDER THE MINUTES OF THE MEETINGS OF JUNE 17, 2015**

Ms. Fitzgerald announced general consensus of the board to approve the minutes of the June 17, 2015 meeting as presented. There were no objections.

**CONSENT AGENDA**Hire(s)

Elizabeth Finlayson, .20 FTE Literacy Coach at Frederick H. Tuttle Middle School  
Emily Gilmore, .30 FTE Social Studies Teacher at High School

Mr. Leduc motioned that the board approve the consent agenda of new hires. Ms. Beatty seconded the motion, all were in favor. The consent agenda was approved.

**CONSIDER LEASE RESOLUTION FOR COMPUTERS, BUSES, AND FRONT-END LOADER**

Mr. Young reviewed the lease resolution for computers, buses and the front-end loader. Mr. Fleming made a motion to approve the lease resolution with First Niagara Leasing, Inc. as presented. Ms. Beatty seconded the motion. The motion was approved unanimously.

**ACCOUNTS PAYABLE ORDERS #47 AND #48**

The Board reviewed accounts payable orders #47 and #48.

**ACCOUNTS PAYABLE CHECK TO HOWARD CENTER**

Mr. Leduc moved and Mr. Fleming seconded the motion to approve the Accounts Payable Check to Howard Center in the amount of \$107,143.17. The motion was approved.

**BOARD SELF EVALUATION**

The board took their self-evaluation and discussed the results.

**EXECUTIVE SESSION**

The Board entered executive session at 8:40 p.m. to discuss legal services, legal proceedings regarding a personnel matter, and a real estate transaction and added that it would be significantly disadvantageous to the district not to do so in executive session. The board requested that Mr. Young attend executive session. The motion was approved.

**Legal Matter – Legal Services Discussion**

In: 8:40 p.m.  
Out: 9:09 p.m.  
No Action

**Potential Legal Proceedings Regarding Personnel Matter**

In: 9:09 p.m.  
Out: 9:11 p.m.  
No Action

**Legal Matter – Real Estate Transaction Discussion**

In: 9:12 p.m.  
Out: 9:24 p.m.  
No Action

The executive session was closed at 9:25 p.m.

**ADJOURNMENT**

The meeting was adjourned at 9:25 p.m.

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Julie Beatty, Acting Clerk

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Elizabeth Fitzgerald, Chair