

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
WEDNESDAY, JUNE 21, 2017
Executive Session at 5:30 P.M.
Regular Meeting at 7:00 P.M.
Frederick H. Tuttle Middle School Library**

PRESENT

Elizabeth Fitzgerald, Bridget Burkhardt, Alex McHenry, Steve Wisloski

ADMINISTRATION/STAFF

David Young, John Aubin

GUESTS

Attorney David Rugh

EXECUTIVE SESSION

The Board entered executive session at 5:30 p.m. to consider a legal matter regarding real estate, labor negotiations with teachers and support staff, and an employee evaluation matter and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that Mr. Young, Mr. Aubin, and Attorney David Rugh attend executive session. The motion was approved.

Legal Matter Regarding Real Estate

In: 5:30 p.m.

Out: 6:10 p.m.

No action

Attorney Rugh left the meeting at 6:10 p.m.

Labor Negotiations with Teachers and Support Staff

In: 6:10 p.m.

Out: 6:44 p.m.

No action

Employee Evaluation

In: 6:44 p.m.

Out: 6:55 p.m.

No action

The executive session was closed at 6:55 p.m.

PRESENT

Elizabeth Fitzgerald, Bridget Burkhardt, Alex McHenry, Steve Wisloski

ADMINISTRATION/STAFF

David Young, Delina Gilroy, John Aubin, Stuart Weiss, Susie Merrick, Patrick Burke, Karsten Schlenter, Joanne Godek, Patrick Phillips, Lissa McDonald, and several teachers and staff.

GUESTS

Approximately 5 guests

REGULAR SESSION

The meeting was called to order at 7:02 p.m.

COMMENTS FROM THE PUBLIC

There were none.

AMENDMENTS TO THE AGENDA

Mr. Young amended the agenda to include an evaluation discussion in executive session and amended the consent agenda to include the retirement of David Lapointe.

ANNOUNCEMENTS

- Construction work on restrooms and on the windows at the high school has started.

CITY AND SCHOOL COLLABORATION

Mr. Young and Ms. Fitzgerald meet with Kevin Dorn and Helen Riehle approximately once a month. The next meeting is scheduled for Friday, June 23.

SUPERINTENDENT'S REPORT—Professional Development/Calendar

Mr. Young said that Holly Rouelle, Mark Trifilio, Karsten Schlenter, Lissa McDonald, and Pat Phillips were in attendance to discuss professional learning additions to the calendar. Ms. McDonald, Ms. Rouelle, Mr. Schlenter, and Mr. Trifilio presented a PowerPoint on Proficiency Based Learning and explained the importance of the process and the need for additional professional collaboration time for teachers. The group asked the Board to approve the additional professional learning dates for teachers.

The Board asked that the administration populate the calendar with the requested dates and provide student and teacher hours and send to the Board via email for approval. Mr. Young emphasized the need to provide the early release/late start information to the parents/families as soon as possible. Ms. Fitzgerald thanked the administrators for attending this evening and for all of their hard work on the budget.

EVALUATION OF THE SUPERINTENDENT OF SCHOOLS

Ms. Fitzgerald said the Board evaluates the superintendent on the following areas.

1. Board Communication
2. Vision
3. Leadership
4. Strategy
5. Management
6. Communications
7. State and Federal Relations

Ms. Fitzgerald said that she and Ms. Burkhardt met with Mr. Young today and provided preliminary feedback. The Board will take action on the superintendent's evaluation at the July 19 Board meeting.

MASTER PLANNING AND VISIONING**Committee Structure Update**

Mr. Young provided an update on the status of the master planning and visioning process.

TASK #1 – Identify the specific needs for upgrades at the High School and Middle School by June 30, 2018.

- The district has a draft Request for Proposal (RFP) which will go out tomorrow. The administration will send the Board a copy of the RFP.
 - NEASC self-study deliverables would need to be provided within the process.
 - The RFP includes educational consultants.
 - Need for upgrades is not limited to mechanical and structural items.

TASK #2 – Identify and setup a system to monitor and report issues that are or may impact the District's ability to maintain/improve the quality of Prek-12 public education by September 1, 2017 of any threats to the health and education outcomes to students caused by the location and/or physical space of the Chamberlin Elementary School.

Mr. Young provided an update to the current work happening in this area as well as an update on communications.

- Demographics work will be done by the same firm and the administration should have a draft report from McKibben Demographic Research by the end of June.
- There may be some logistical implications to RM Central School due to construction and street work.

TASK #3 – Develop a contingency plan by December 31, 2017 to ensure equitable delivery of elementary educational services in South Burlington should the Chamberlin Elementary School need to be closed.

TASK #4 – No Update was provided.

Mr. Wisloski and Ms. Burkhardt volunteered to work with the administration on a Master Planning and Visioning Committee.

POLICY REVIEW – FIRST READING**2.10 Curriculum Development and Review**

Mr. Young provided the proposed update to Policy 2.10 Curriculum Development and Review. There was discussion. This will be brought back to the next meeting for a second reading.

UPDATE ON NEGOTIATIONS

Ms. Burkhardt stated that she and Mr. LaLonde have met with the support staff union reps and seem to be making progress. They are still working on salary and health care and need to schedule another meeting based on information provided by the legislature today.

Ms. Fitzgerald said the fact finder's report is due back in early July and noted that the fact finding report is non-binding. Negotiations may start again in late July or early

August. She added that the Board and administration will need to review the recently released information from the legislature regarding health care.

REVIEW TOPICS FOR OTHER PAPER ARTICLES

Ms. Fitzgerald said she is submitting a letter to the paper today regarding an update on negotiations. Mr. Wisloski will submit an article about an update on legislative activity, specifically health care in August. Mr. McHenry will submit his article on Budget, Community Engagement, and budget advisory committee for the October issue.

SET AGENDA FOR THE JULY 17, 2017 MEETING

The Board discussed the agenda for the Board meeting of July 17, 2017. Board members will review calendars for a possible Board work session the week of July 24.

FUTURE AGENDA ITEMS

The Board discussed future agenda items.

CONSIDER THE MINUTES OF THE MEETINGS OF JUNE 5, JUNE 6, JUNE 7, and JUNE 13, 2017

Ms. Fitzgerald announced general consensus of the Board to approve the minutes of the June 5, June 6, June 7, and June 13, 2017 meetings as amended. There were no objections.

CONSENT AGENDA

Hires

Dan Bahrenburg, .80 FTE Physical Education Teacher at Chamberlin School

Leave of Absence

Auriel Gray, .60 FTE Guidance Counselor at Orchard School

Resignations/Retirements

Kimberly Audette, .20 FTE Mathematics Coach, District

Jacqueline Feiss, 1.0 FTE Special Education Teacher, FHT Middle School

David Lapointe, 1.0 FTE Science Teacher, FHT Middle School

Emily Zurschmit, 1.0 FTE Speech Language Pathologist, District

Bids

Antivirus Software

Boilers Circulating Pump Replacements – FHTMS, RM Central, High School

Bus

Power Flame Burner – High School

Rubbish/Recycling Removal

Snow Removal Contract

Other

School's Out Write-off Requests

Ms. Fitzgerald expressed gratitude on behalf of the Board to the individuals retiring for their many years of service to the students and staff of the district. The Board approved the consent agenda by consensus.

ACCOUNTS PAYABLE ORDERS #47 and #48

The Board reviewed accounts payable orders #47 and #48.

ACCOUNTS PAYABLE ORDER CHECK TO THE HOWARD CENTER IN THE AMOUNT OF \$144,314.41

Mr. Wisloski moved that the Board approve the check to the Howard Center in the amount of \$144,314.41. Ms. Burkhardt seconded the motion. All were in favor. The motion was approved.

The Board asked the business manager to provide details of the payment to the Howard Center. Is this payment tuition for a single month?

ADJOURNMENT

Mr. Wisloski motioned to adjourn the meeting. All were in favor and the regular meeting was adjourned at 9:23 p.m.

Elizabeth Fitzgerald, Chair

Bridget Burkhardt, Acting Clerk