

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
WEDNESDAY, JUNE 15, 2016
Executive Session at 6:00 P.M.
Regular Meeting at 7:00 P.M.
Frederick H. Tuttle Middle School Library**

PRESENT

Julie Beatty, Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt

ADMINISTRATION/STAFF

David Young

GUESTS

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EXECUTIVE SESSION

Before entering executive session the board amended the agenda to add Legal Proceedings Regarding a Personnel Matter.

The Board entered executive session at 6:00 p.m. to discuss potential legal proceedings regarding a personnel matter, real estate proposal, and labor negotiations and added that it would be significantly disadvantageous to the district not to do so in executive session. The Board requested that Mr. Young attend executive session. The motion was approved.

Discussion Regarding Labor Negotiations with Teachers and Support Staff

In: 6:00 p.m.

Out: 6:21p.m.

No Action

Legal Matter – Real Estate

In: 6:21 p.m.

Out: 6:53 p.m.

No Action

PRESENT

Julie Beatty, Elizabeth Fitzgerald, Martin LaLonde, Bridget Burkhardt

ADMINISTRATION/STAFF

David Young, John Stewart, Stuart Weiss, Mark Trifilio, Meg Collins

GUESTS

Bob Fletcher and 11 others

REGULAR SESSION

The meeting was called to order at 7:00 p.m.

COMMENTS FROM THE PUBLIC

There were none.

AMENDMENTS TO THE AGENDA

- Class size will be discussed under the Superintendent's Report.
- Review of Bond moved for action before item 6.
- Executive Session added to the end of regular session— legal proceedings regarding a personnel matter.

ANNOUNCEMENTS

Mr. Young reported the following announcements:

- There were many end of year celebrations at our schools including the 8th grade ceremony and a successful graduation.
- Construction at high school- the lobby is blocked off for the elevator upgrade, bathroom upgrade, and gymnasium roof.
- The turf field and track are in the process of being renovated.

CITY AND SCHOOL COLLABORATION

Mr. Young and Mr. Leduc meet regularly with Kevin Dorn, City Manager and Helen Riehle, City Council Chair. There has not been a meeting since the last school board meeting. The next meeting is scheduled next week.

REVIEW BOND TERM SHEETS

Mr. Stewart discussed the bond term sheets and recommended accepting the terms. Mr. Bob Fletcher reviewed the bond documents with the board, explaining each section.

- Resolution and Certificate
- The Loan Agreement
- The Tax Certificate
- The Form of the Bond-Certificate R-1

There are two signers of the bond, the Superintendent and the Business Manager.

Ms. Fitzgerald moved to approve the bond term sheets as presented by Mr. Fletcher and Mr. Stewart. Ms. Burkhardt seconded the motion. All were in favor. The bond term sheets were approved.

SUPERINTENDENT'S REPORT**Student Enrollment and Staffing**

Mr. Young provided enrollment and staffing data from the three elementary schools. Orchard School Grade 2 and Grade 4 classes are being watched closely by administration. A petition was presented to the Board with signatures from Orchard parents regarding the increase in grade 2 and 4 class size at Orchard for the 2016-17 school year. Per the petition, parents are requesting the Board "restore the Grades 2 and 4 configuration for the 2016-17 academic year so that our students can continue to get the quality education they deserve". An Orchard parent read a statement on behalf of these parents. Other questions and comments were made by community members. Mr. Young will provide an update at the July 13 school board meeting.

Update on Outstanding School Choice Tuition Payments

Mr. Young reached out to Burlington School District and Chittenden South Supervisory Union regarding outstanding bills related to tuition. Mr. Young received an email from the Burlington Superintendent that he has referred the matter to his finance committee for review. To date, he has not heard back from Chittenden South Supervisory Union's superintendent. Mr. Young will reach out to Chittenden South one more time and if no resolution is made, Mr. Young will ask that our school board chair call their school board chair to resolve the issue.

Chamberlin School FAA Noise Mitigation Update

Mr. Young has been working with the airport management group and has joined in as part of their program to further study the airport sound. A study of sound levels, measuring inside/outside noise, to see if it qualifies the school for sound mitigation measures or money to put toward another school. Mr. Young stated that there is a 6-8 month turn around on receiving study results.

Information Plan for New Health Care

Mr. Young provided a timeline regarding the communication of new health care plan changes for all staff members. Staff will be notified of the changes to the plans and a timeline. The central office staff are working to schedule health care information sessions for all staff. Our website has been updated with links to Vermont Education Health Initiative (VEHI).

Accounts Payable Checks

Mr. Stewart provided a report to Mr. Young and the Board covering the contractual payments and summary report of the accounts payable approval process for fiscal year 2016 through May 26.

Support Staff Defined Benefit Retirement Savings Plan

Mr. Stewart reported that he had met with Attorney Robert Fletcher, Ms. Beatty, and Ms. Burkhardt on May 31 to discuss the need to form a pension advisory committee for the Support Staff Defined Benefit Retirement Savings Plan. They also discussed the need for a long-term policy for addressing the net pension obligation or unfunded liability of the plan in the amount of \$2,700,000. Mr. Stewart brought this to the Board's attention as action will be necessary later in the year.

UPDATE ON NEGOTIATIONS

Mr. LaLonde gave an update on negotiations. Letters were sent to the South Burlington Educators Association (SBEA) to begin discussion earlier due to the change in health care benefits. The SBEA declined the invite to start earlier, and will resume in fall.

Ms. Beatty reported that she and Mr. Leduc had been meeting with the South Burlington Administrators Association (SBAA) and have negotiated a two year agreement expiring 2019.

RATIFICATION OF THE AGREEMENT BETWEEN THE SOUTH BURLINGTON ADMINISTRATORS ASSOCIATION AND THE SOUTH BURLINGTON SCHOOL BOARD

Mr. Lalonde moved that the board approve the agreement between the South Burlington Administrators Association and the South Burlington School Board, Ms. Burkhardt seconded the motion. All were in favor, the motion is approved.

MASTER PLANNING AND VISIONING UPDATE

Ms. Burkhardt noted that she and Ms. Fitzgerald met with Mr. Stewart and Ms. Annette Harden regarding financials from White and Burke. They will complete analysis with the help of Mr. Stewart and Mr. Dan Fleming and a presentation will be provided at the July 13 board meeting.

COMMUNICATION GUIDELINES

Ms. Beatty noted that this discussion will take place at the July 13 board meeting.

EXECUTIVE LIMITATIONS POLICY MONITORING

2.1 Treatment of Parents and Guardians

Mr. Young provided the board with an update to monitoring report 2.1 Treatment of Parents and Guardians. The Board provided feedback. The monitoring report will be brought back to the July board meeting for another reading.

3.2 Accountability of the Superintendent

Ms. Beatty noted that this discussion will be moved to the July 13 board meeting.

SET AGENDA FOR THE REGULAR MEETING OF JULY 13, 2016

The Board discussed the agenda for the regular board meeting on July 13, 2016.

FUTURE AGENDA ITEMS

The Board discussed future agenda items.

CONSIDER THE MINUTES OF THE MEETING OF JUNE 1, 2016

Ms. Beatty announced general consensus of the Board to approve the minutes of June 1, 2016 as amended. There were no objections.

CONSENT AGENDA

Hire(s)

Raechel Barone, 1.0 FTE Kindergarten Teacher at Orchard School
Erin Phelan, 1.0 FTE School Nurse at Frederick H. Tuttle Middle School

Bid(s)

Internet Content Filter
Telecommunication Services
Student Information System
Switches and Wireless Upgrades

Ms. Beatty announced general consensus of the Board to approve the consent agenda as presented. There were no objections.

ACCOUNTS PAYABLE ORDERS #46

The Board reviewed accounts payable order #46.

ACCOUNTS PAYABLE ORDER CHECK TO HOWARD CENTER FOR HUMAN SERVICES IN THE AMOUNT OF \$129,303.71

Ms. Burkhardt moved that the board approve the accounts payable order check to Howard Center for Human Services in the amount of \$129,303.71, Ms. Fitzgerald seconded the motion, all were in favor. The motion was approved.

Ms. Beatty thanked John Stewart on behalf of the Board for his dedicated years of service to our school district. John Stewart extended his gratitude to the citizens of South Burlington.

ADJOURNMENT

The regular meeting was adjourned at 9:28 p.m. and moved to executive session to discuss legal proceedings regarding a personnel matter.

Legal Proceedings regarding a Personnel Matter

In: 9:33 p.m.

Out: 10:01 p.m.

No Action

The executive session closed at 10:01 p.m. and the meeting was adjourned.

Julie Beatty, Acting Chair

Elizabeth Fitzgerald, Acting Clerk