

**SPECIAL MEETING OF THE  
SOUTH BURLINGTON SCHOOL BOARD  
THURSDAY, MAY 17, 2018  
Special Meeting at 6:00 P.M.  
Frederick H. Tuttle Middle School Library**

**PRESENT**

Elizabeth Fitzgerald, Bridget Burkhardt, Martin LaLonde, Alex McHenry, and Steve Wisloski

**ADMINISTRATION/STAFF**

David Young, John Stewart

**GUESTS**

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The meeting was called to order at 6:00 p.m.

**COMMENTS FROM THE PUBLIC**

A member of the audience made a comment about raising the Black Lives Matter flag. He said that it was more of a presentation than a discussion. He discussed his perspective about social issues and students demanding change. He encouraged the Board to get community input about this prior to making a decision. Elizabeth discussed that we warn agenda items for discussion and the hope is that people will provide input.

**AMENDMENTS TO THE AGENDA**

**Update on the Director of Operations and Finance Position**

Superintendent Young discussed the workload for Business Managers across the state and the problem districts have finding qualified candidates. He indicated that this position would oversee transportation, food services, facilities, and the business office. The Fiscal Coordinator would get some new duties such as monitoring reports and some duties of the Fiscal Coordinator would then be given to others in the office. Discussion ensued, with concerns about how much time would be given to the Board for analytical purposes. We have received applications that will be reviewed by the selection committee to take place on May 22.

**LETTER OF INTENT (LOI) – CITY OF SOUTH BURLINGTON’S REQUEST FOR LAND AT RICK MARCOTTE CENTRAL SCHOOL**

This agenda item will be brought back for action at the June 6 School Board meeting. There is collegial cooperation with the City and School District regarding the LOI.

**SOUTH BURLINGTON SCHOOL BOARD SELF-ASSESSMENT AND LESSONS LEARNED**

Elizabeth Fitzgerald discussed that our policy requires self-assessment and suggested a discussion of two examples of projects for self-evaluation as follows:

1. Rebranding the Rebel Moniker
2. The Master Planning Process.

In addition, Alex McHenry suggested that we also evaluate the negotiation process tonight (#3). Martin LaLonde suggested that we evaluate the negotiations process in executive session, with a report back to the public. The Board looked at the policy about Board Job Description to see how these would fit.

There was much discussion about the process and purpose of the evaluation and the document to be used. A rubric would be used to evaluate these 6 categories:

1. Organization Structure/Support
2. Planning Execution and Timing
3. Outcomes
4. Community Engagement
5. Communication
6. Training, Preparedness and Skill Set

The Board had a deep discussion about how to do this and what the process should be. As an example, much of the discussion dealt with the current issues before the Board at the May 16, 2018 meeting and how/why they are being handled in that fashion.

In this context, the Board discussed the upcoming agenda item regarding raising the Black Lives Matter flag and the Board's responsibility in this issue under community engagement.

## **MASTER PLANNING AND VISIONING**

### **Update on the Status of Sound Proofing at Chamberlin School**

David Young showed the ATC draft report. ATC will provide the final report soon. We have not heard on the status of the grant proposal with the Federal Aviation Administration and the Burlington International Airport.

### **Update on the Status of Four Action Items Identified by the School Board on December 7, 2016**

David Young provided a brief update on these four action items. David reviewed the binders provided on the Master Planning and Visioning documents.

David Young and John Stewart reviewed the threshold analysis and had a discussion with the Board. The Board asked several questions. There were suggestions made about the presentation and the grading on this analysis. There will be a Board subcommittee meeting scheduled sometime during the week of May 28. The reports discussed this evening will be posted on the Master Planning and Visioning page found on the District's main web page.

## **POLICY REVIEW -- EXECUTIVE LIMITATIONS POLICY MONITORING**

### **3.2 Accountability of the Superintendent**

Elizabeth Fitzgerald referenced this policy regarding the review of the Superintendent and the District's performance. She reviewed the process for conducting this review. There was discussion by the Board. This items will be put on a future agenda.

**ADJOURNMENT**

Martin LaLonde motioned to adjourn the meeting, Bridget Burkhardt seconded the motion. All were in favor. The motion passes.

The meeting adjourned at 9:00 p.m.

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Elizabeth Fitzgerald, Chair

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Bridget Burkhardt, Clerk