

**REGULAR MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
MONDAY, APRIL 6 2015
Executive Session at 5:30 P.M.
Regular Meeting at 6:00 P.M.
FHT Middle School Conference Room #213**

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Julie Beatty, Dan Fleming, Patrick Leduc

ADMINISTRATION/STAFF

David Young

GUESTS

There were none.

EXECUTIVE SESSION

The Board entered executive session at 5:30 p.m. to discuss labor negotiations, legal services, and a legal issue and added that it would be significantly disadvantageous to the district not to do so in executive session. The board requested that Mr. Young attend executive session. The motion was approved.

Collective Bargaining – Discussion Regarding Labor Negotiations

In: 5:30 p.m.

Out: 5:43 p.m.

No Action

Legal Services – Discussion

In: 5:43 p.m.

Out: 5:48 p.m.

No Action

Legal Issue

In: 5:48 p.m.

Out: 5:59 p.m.

No Action

The executive session was closed at 5:59 p.m.

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Julie Beatty, Dan Fleming, Patrick Leduc

ADMINISTRATION/STAFF

David Young, Delina Gilroy, Stuart Weiss

GUESTS

2

REGULAR SESSION

The meeting was called to order at 6:11 p.m.

COMMENTS FROM THE PUBLIC

There were none.

AMENDMENTS TO THE AGENDA

Mr. Young removed item #12 (IRS Audit) and under item #13 the leave of absence for Kim McDowell was removed.

OPEN AND REVIEW RESPONSES TO REQUEST FOR PROPOSAL FOR CONSTRUCTION MANAGER

Mr. Young and board members opened the two eligible responses received for Construction Manager one from Dew Construction Corp and the other from Neagley and Chase and had a brief discussion. Mr. Rob Fitzgerald and Ms. Tonya Forcier from Dore and Whittier assisted the board members in reviewing the bids. The board will consider and approve awarding the bid at a special meeting scheduled for Wednesday, April 8 at 2:45 p.m. in the superintendent's office conference room at FHT Middle School.

REVIEW RESPONSES TO REQUEST FOR PROPOSAL FOR LEGAL SERVICES

The board discussed the three eligible responses received for legal services from Lynn, Lynn & Blackman; Stitzel, Page & Fletcher; and McNeil, Leddy & Sheahan. The board agreed to have a subcommittee (Ms. Beatty and Mr. LaLonde) review the responses and report back to the full board. The board will make a decision at an upcoming meeting.

MASTER PLANNING

Mr. Young provided an update on the work of the City and School Master Planning and Visioning Task Force. He reviewed the work being done, as a result of the community meeting, in preparation for the Task Force meeting this Thursday. Mr. Young said the plan is to hold another shorter community meeting to discuss the cost drivers of the proposed projects. Mr. Young thanked board members for attending the community meeting.

AIRPORT/CHAMBERLIN SCHOOL COMMITTEE STATUS UPDATE

Mr. Young provided a brief update on the work of the committee as well as an overview of the work that will begin later this month to demolish the vacant homes near the airport.

ADMINISTRATIVE REPORTS**Trends in Substitute Use**

Mr. Young discussed the report provided by Ms. Dantzcher on district substitute use and trends. The board asked if the data can be seen as per capita data. They asked if there are individuals that are pushing the limits of their leave allotments. The board suggested the following.

- Benchmarking and trends
- How is our investment in Wellness helping our sick time?
- Of the 3,439 days used last year, how many single requests are within this number?
- Tease out long-term illnesses.
- What are the days available to each employee group? By facility, by unique

employee, what is contractual?

- Board/Administrators need to start formulating what to negotiate in next contracts.
- Loop to healthcare considerations/VEHI.
- Breakdown of claims from VEHI.

DISCUSSION ITEMS

Tuition Student Enrollment – Mr. Young provided the board with an update on tuition student enrollment. House Bill 361 was discussed which allows Islands towns to designate three schools for their students to attend. The board asked the administration to reach out to the supervisory unions/districts that currently tuition students to South Burlington to engage in conversation and ensure we are one of the three designated districts. Mr. Young said he would approach sending districts to see if we can enter into agreements. Mr. Young also suggested reaching out to the Vermont School Boards Association.

Parent/Teacher Communication – Mr. Young discussed the protocol for responding to parents and community members. This will be discussed again in Monitoring Report 2.1–Treatment of Students and Parents/Guardians.

Fundraising – Mr. Stewart will provide an update on fundraising at an upcoming meeting. The board asked that the following be reviewed in the update.

- Gold Card Fundraiser.
- Master calendar for fundraising.
- What money was brought in through fundraising last year?

Accounts Payable Approval Process – Mr. Young discussed the items provided to the board regarding the accounts payable approval process. The board discussed how the process works. Mr. Young said this would be reviewed in the monitoring report which covers the accounts payable process. He said the board can always do a direct inspection of the process. The board would like to see a summary by vendor, especially for consultants.

SBSD Budget History – Mr. Fleming reviewed the SBSB budget history he put together and provided for board review. The board suggested the following trends be tracked on an ongoing basis.

- Resident student population.
- Tuition Student population.
- Actual cost to educate each student. It is actually about \$18,000/student with the removal of Federal funds.
- Poverty level content.

The board asked that the charts be duplicated the way the Secretary of Education has created them.

SCIENCE NECAPS

Mr. Fleming discussed the information he provided to the board regarding 2014 NECAP results for Chittenden County.

- Data by trends/cohort at budget time.

LEGISLATIVE UPDATE

Mr. Young and Mr. LaLonde provided an update on items being discussed in the legislature and how they relate to South Burlington.

INTERNAL REVENUE SERVICE AUDIT

This will be discussed and acted upon at a future meeting.

CONSENT AGENDARetirement(s)/Resignation(s)

Brian Conroy, 1.0 FTE Social Studies Teacher at Frederick H. Tuttle Middle School as of April 3, 2015

Kristine Larson, 1.0 FTE Library Media Specialist at FHT Middle School

Doris O'Brien, .10 FTE Dance Teacher at High School

The consent agenda was approved with the removal of the leave request for Kimberly McDowell.

REGULAR MEETING ADJOURNMENT

The regular meeting was adjourned at 9:03 p.m.

EXECUTIVE SESSION

The board reentered Executive Session at 9:05 p.m.

Legal Issue

In: 9:05 p.m.

Out: 9:17 p.m.

No Action

ADJOURNMENT

The executive session was closed at 9:18 p.m. and the meeting was adjourned.

Elizabeth Fitzgerald, Chair

Martin LaLonde, Clerk