

**SPECIAL MEETING OF THE
SOUTH BURLINGTON SCHOOL BOARD
MARCH 26, 2014 6:00 PM
FREDERICK H. TUTTLE MIDDLE SCHOOL
CONFERENCE ROOM #213**

The meeting was called to order at 6:01 p.m.

PRESENT

Elizabeth Fitzgerald, Martin LaLonde, Julie Beatty, Diane Bugbee, Dan Fleming

ADMINISTRATION/STAFF

David Young, John Stewart, Delina Gilroy, Stuart Weiss, Karen Dantzsch, Joanne Godek

GUESTS

1 guest

COMMENTS FROM THE PUBLIC

There were none.

INITIATIVES AND PROJECTS

Mr. Young distributed the initiatives and projects chart. Mr. Young asked each of the central office administrators to review their respective initiatives.

Ms. Karen Dantzsch presented some of the major projects she has been working on in her new position as human resources director including:

<ul style="list-style-type: none"> • Cultural Diversity, Equity, and Inclusiveness • Human Resources Planning • Technology System Evaluation • Job Descriptions • Leave Processes • Hiring/Interview Processes • Custodial Plus Plan Development • Support Staff Evaluations • Position Tracking • Non-Union Guidelines • Transportation Department Work • Records/Data Management 	<ul style="list-style-type: none"> • Safety and Security • Fundraising • Path Wellness • Substitutes • Safe Schools • Policies • Website Updates • Teacher Mentor Program • Pay for Performance • Grievances • Special Projects • Negotiations
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The board asked several questions. The board thanked Ms. Dantzsch for her presentation and attendance at the meeting.

Ms. Joanne Godek presented on the major projects/initiatives in Student Support Services including:

<ul style="list-style-type: none"> • Growing Kids South Burlington • Start at the Beginning • Multi-Tiered Systems of Support (MTSS) • Proposed Grade 5 Transition • Project Search 	<ul style="list-style-type: none"> • Collaboration of Services with Schools Out • Electronic Special Education Records • Positive Behavior Intervention and Supports (PBIS) • Universal Design for Learning
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The board asked questions and thanked Ms. Godek for presenting.

Mr. Weiss presented on the Curriculum and Instruction Projects and Initiatives including:

<ul style="list-style-type: none"> • Ends Dashboard • Ends Rubrics • Multi-Tiered Systems of Support (MTSS) • Common Core English/Language Arts (CCSS-ELA) • Common Core Mathematics (CCSS-M) • Next Generation Science Standards (NGSS) 	<ul style="list-style-type: none"> • Cultural Diversity, Equity, and Inclusiveness • Mentor Model for New Teachers • Proficiency Based Graduation • Personal Learning Plans (PLP) • Evaluation Model • Proposed Grade 5 Transition • Adequate Yearly Progress
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The board asked several questions and made comments. The board thanked Mr. Weiss for his presentation.

Mr. Stewart presented on the Business Office Projects and Initiatives including:

<ul style="list-style-type: none"> • Facilities • Stewardship • ADA Compliance • Fundraising 	<ul style="list-style-type: none"> • Energy Efficiency • Safety and Security • Master Planning and Visioning
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The board asked several questions. The board thanked Mr. Stewart for his presentation.

Mr. Young presented on some of his projects and initiatives including:

<ul style="list-style-type: none"> • Master Planning and Visioning • Business Partnership Development • Mentorship Expanded to the Middle School 	<ul style="list-style-type: none"> • City/School Relations and Planning • Legislative Governance, Education Specific • Grant Procurement
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The board suggested that the administration show the overall umbrella and where, under the umbrella, each initiative fits.

BOARD SELF-EVALUATION REVIEW

The board discussed the self-evaluation document they used to evaluate the meetings. They discussed distributing the evaluation form to the audience during the meeting for completion as well as having district administrators and staff in attendance at the meeting complete the evaluation form. The board discussed keeping the form by their side during the meeting to be used as the meeting progresses.

It was suggested that a quarterly retreat be scheduled. Mr. Fleming said the board needs to provide the administration with clear direction, expectations, and boundaries well before the budget season begins in order for the administration to prepare the budget process.

Mr. Stewart discussed the difficulty of answering numerous board questions on a Monday and providing them to the board, in writing, in advance of the Wednesday meeting is very time consuming.

EXECUTIVE SESSION

The board entered executive session at 8:02 p.m. to discuss performance evaluation, legal matter, and collective bargaining and added that it would be significantly disadvantageous to the District not to do so in executive session.

Performance Evaluation

In: 8:02 p.m.
Out: 8:33 p.m.
No Action

Legal Matter

In: 8:34 p.m.
Out: 8:37 p.m.
No Action
Mr. Young left the meeting.

Performance Evaluation

In: 8:38 p.m.
Out: 8:50 p.m.
No Action

The executive session was closed at 8:50 p.m.

ADJOURNMENT

The meeting was adjourned at 8:51 p.m.

Martin LaLonde, Clerk

Elizabeth Fitzgerald, Chairperson